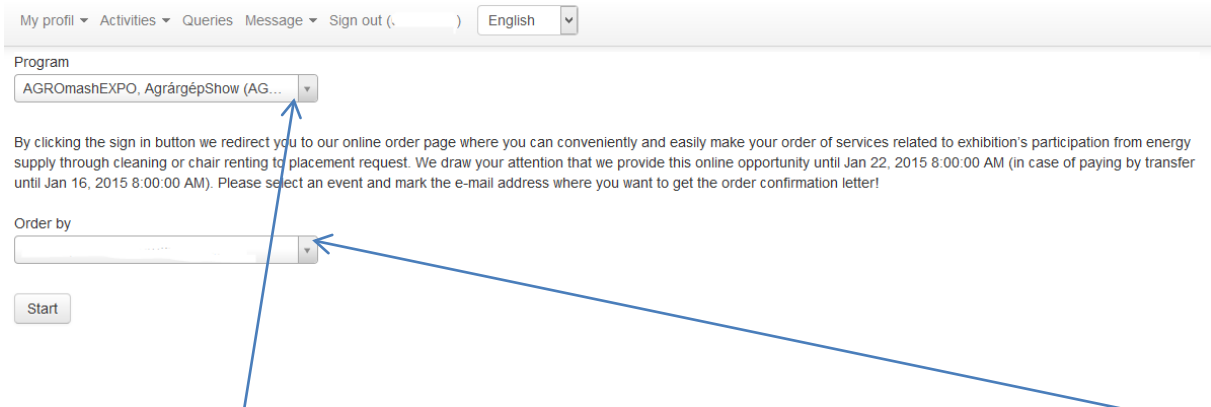


User guide for online service order of Hungexpo C.Co.Ltd.


Please sign in your exhibitor account for ordering services online related to your exhibition-participation. By clicking on activities/service order menu you can enter our online service order page.



The screenshot shows a web interface for placing an order. At the top, there is a navigation bar with links for 'My profil', 'Activities', 'Queries', 'Message', 'Sign out', and 'English'. Below this, a 'Program' dropdown menu is set to 'AGROmashEXPO, AgrárgépShow (AG...)'. A paragraph of text explains that clicking the sign-in button will redirect to the online order page and provides a deadline for the service. Below the text is an 'Order by' dropdown menu and a 'Start' button. Two blue arrows originate from the text below: one points to the 'Program' dropdown and the other points to the 'Order by' dropdown.

1. Please select the exhibition and the contact e-mail address where you want to get the order confirmation e-mail. After that please click on the **start** button!

2. Select the services, items to order from the list, add the number and click on the **add items to cart** button!



hungexpo
you have a program

STEP 2 - Shop For Services

Account:
 Event: AGROMashEXPO 2015 (8485)
 Function: pavilon
 Function Dates: Wednesday, 28/01/15 - Saturday, 31/01/15
 Price List: Árlista 2015-EUR_Saját kiállítások


Furniture-Installation
Stand services
Utilities
IT-Audiovisual-Internet
Personell and other

Enter desired item information and hit the Add Items to Cart button below to save to the shopping cart.
 Advance pricing is available until 13/01/2015.

Cancel Current Order
Add Items To Cart

Furniture, installation












Reduced prices are provided 21 days prior to the first day of construction



Furniture

Consult our [Furniture order form](#).

The customer takes financial responsibility for the quality and quantity of the furniture hired!
 The furniture service ordered will be delivered by a contractor hire by HUNGEXPO C.Co.Ltd. as a transferred service and the costs will be invoiced accordingly.

Item	Quantity/Price	Item Total
 Chair, VESTA	<input type="text"/> €11,00 unit(s)	€0,00
 bench 2 pieces	<input type="text"/> €30,00 unit(s)	€0,00
 ALEX table	<input type="text"/> €19,00 unit(s)	€0,00
 Table 80x80 cm	<input type="text"/> €25,00 unit(s)	€0,00
 IKEA table	<input type="text"/> €18,00 unit(s)	€0,00
 Table 120x80 cm	<input type="text"/> €34,00 unit(s)	€0,00
 Carpet, ELEA	<input type="text"/> €5,00 m ²	€0,00
 Carpet, VENUS	<input type="text"/> €10,00 m ²	€0,00
 Platform 10-14 cm	<input type="text"/> €30,00 m ²	€0,00
 Platform 20 cm	<input type="text"/> €42,00 m ²	€0,00
 Prospectus-holder	<input type="text"/> €36,00 unit(s)	€0,00

Cancel Current Order
Add Items To Cart
Back To Top

For assistance using our service order processing application please contact our customer service.

Hungexpo Budapest X. Albertirsai str. 10.
 Phone: +36 1 263 6000 | Fax +36 1 263 6098
szenvezes@hungexpo.hu

3. In your shopping cart you can view the services, items to order. If you want to order further services, please click on the name of the service-group!

Shopping Cart

Account:
Event: AGROMashEXPO 2015 (8485)
Function: 16 pavilon
Function Dates: Wednesday, 28/01/15 - Saturday, 31/01/15
Price List: Árlista 2015-EUR_Saját kiállítások

Shopping Cart Details	
Grand Total:	13,97

Please carefully review the contents of the shopping cart before you submit your order.
Advance pricing is enabled.

<input checked="" type="checkbox"/> Furniture-Installation	<input checked="" type="checkbox"/> Stand services	<input type="checkbox"/> Utilities	<input type="checkbox"/> IT-Audiovisual-Internet	<input type="checkbox"/> Personell and other
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Items marked with a blue (Auto) tag have been automatically added by the system when another item was added.

Furniture, installation

	Item	Quantity/Price	Item Total
<input type="button" value="Edit"/> <input type="button" value="Remove"/>	Chair, VESTA	1 @ €11,00 unit(s)	€11,00
			Subtotal: €11,00
			VAT 27 % (27,00%): €2,97
			Grand Total: €13,97

Please enter additional information and click the button below to save the information.


Assignment Name:

For assistance using our service order processing application please contact our customer service.

You can change or delete the items in the shopping cart by clicking on the button before the name of the item..

4. For ordering services please add your name and click on the **proceed to checkout** button !

5. On the next page you can select your payment method. In case of bank transfer you will find the information needed to the transfer in the confirmation letter. In case of paying by credit card we redirect you to the secure page of OTP BANK where you can pay for the items selected right after you have accepted the terms and condition by checking the **I agree** box.



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you have a program

STEP 3 - Payment Information

Account:
Event: AGR0mashEXPO 2015 (8485)
Function: 16 pavilon
Function Dates: Wednesday, 28/01/15 - Saturday, 31/01/15
Price List: Árlista 2015-EUR_Saját kiállítások

Shopping Cart

Grand Total: 13,97

[View Shopping Cart](#)

Please review the following order information and make payment below.

Furniture, installation

Item	Quantity/Price	Item Total
Chair, VESTA	1 @ €11,00 unit(s)	€11,00









Subtotal: €11,00
VAT 27 % (27,00%): €2,97
Grand Total: €13,97

Assignment Name: Teszt User

Select your payment method below and fill in all accompanying information!
We accept the following credit cards: MasterCard, Maestro, Visa, Visa Electron, AmericanExpress

Pay by bank transfer.

Pay by credit card



We hereby take financial responsibility for the quality and quantity of the items hired!
The service ordered will be delivered by a contractor hire by HUNGEXPO C.Co.Ltd. as a transferred service and the costs will be invoiced accordingly.
We are aware of the following terms and conditions and accept those as binding on us:
[General Business Terms and Conditions](#)
[General Rules and Regulations of Operation](#)
[OTP Bank general online shopping information](#)

By clicking "I Agree" you agree and consent to our Terms and Conditions.

I Agree

During heavy volume it may take up to 60 seconds to process your order.

Place Order

For assistance using our service order processing application please contact our customer service.

Hungexpo Budapest X. Albertirsai str. 10.
Phone: +36 1 263 6000 | Fax +36 1 263 6098
szervezes@hungexpo.hu

After the successful payment our colleague contacts you within 48 hours.

We issue an invoice on the services ordered and send you until the second day of construction of the exhibition.

We draw your attention that online ordering is available until the day before the firsts day of the construction of the exhibition (in case of transfer until the week before the first day of the construction.)

Should you have any questions or remarks in connection with system operation, please, do not hesitate to contact our exhibition organisers or send a message to web@hungexpo.hu!